# Welcome to



## Welcome

We are happy to welcome you and your child to Regnbuen.

You have received a pamphlet for parents in Specialklyngen in which you can find all the relevant and practical information worth knowing about when having a child in one of Specialklyngen's 7 daycares.

Below, you will find information that is specific to Regnbuen.

# **Opening hours**

Our opening hours are 7.45-16.45.

From 15.00 to 16.45, we have "afternoon daycare". The afternoon daycare is for children who have been registered to be in daycare after 15.00. Here, the children are together outside of their own group. Contact the Daycare Manager Dorte for registration to afternoon daycare.

If you drop off your child yourself, we encourage you to be here at 9.00 at the latest, which is when group activities and outside trips often start. If you arrive later, please notify the group staff.

#### **Bus transportation**

It is important that you cancel bus transportation when you child is ill, has a day off or when cancelling transportation in general to or from home. You cancel the transportation by contacting Vikingbus directly at 28833000 – it is insufficient to notify the driver or us via Aula.

*Changes in transportation times* – either daily or permanent changes – must go through the daycare manager, Dorte.

# Is your child ill or taking af day off

If your child is ill or taking a day off, please notify us via Aula. In case of illness, days off or vacation, you need to register your child's absence in "Komme/gå" in Aula.

It is important that you notify is before 7.45 in order for us to plan the day according to the daily attendance of the children.

## Aula

It is important for us to know about how your child is doing and how it has been sleeping and eating, so we can plan the day specifically according to the needs of your child. Therefore, it is important that you write us a message everyday with a couple of sentences about the wellbeing of your child.

It is also important that you keep yourself updated in Aula. We write you messages about your child in Aula. If you have not received a message one day, there is no need to worry – we always write if we experience something important. Moreover, you will receive messages regarding meetings, vacation notifications etc.

If your child gets picked up by other people that you parents, we need to be notified of this.

# Clothing

We recommend that the children always wear clothing in which they can move, as they are often very active during the day – both in the daily activities and during therapy sessions. Therefore, we advise against tight trousers. Dresses should be able to be removed easily. This is also important when enabling the children to become as selfreliant as possible – both when using the toilet and getting dressed and undressed. Note that the clothes should not be too tight or difficult to take of/put on.

#### **REMEMBER** name inside the clothes!

## Outerwear

We are outside in all kinds of weather. Therefore, your child must always have outerwear available that is suitable for the weather.

It is a good idea to have rain boots and rain clothing in Regnbuen, so it always is available for your child. We recommend a waterproof jumpsuit/pants and jacket as well as waterproof boots. It is unpleasant being outside if you get wet and cold.

#### Winter:

Jumpsuit or jacket and outerwear pants

Winter boots with lining

Hat

Mittens and gloves

#### Spring/fall:

Thermal clothing

Footwear suitable for the transition between the seasons

Thin hat

Gloves

Summer:

Thin jacket

Shoes/rain boots

Sandals

Cap/sunhat

Put sunscreen on your child from home – we will put additional sunscreen on if needed using the daycare's sunscreen.

The children must always have slippers, indoor shoes or indoor sandals available in the daycare.

#### **REMEMBER** name inside the outerwear and shoes/boots.

# Extra clothing

It is important that your child always have extra clothing in the daycare.

If you drop off/pick up your child, you must occasionally check the box in the bathroom. We send wet and dirty clothes home in a bag with the children who use the bus transportation.

Remember to send/bring the clean clothes back to the daycare, so the extra clothing box always is full.

It is important that the box always has three pairs of:

Underwear/body stockings

Socks/pantyhose

Pants/shorts

T-shirts/sweatshirts

## Pool

We are lucky to have a nice pool which the children periodically are offered to use.

Therefore, you may be asked to send bathing clothes and towel, so it is available in Regnbuen. Please put your child's name on it.

Children who use diaper must bring a neoprene swim nappy!

# **Birthdays**

It is a big deal to become older, and therefore we want to highlight this in the group. We always celebrate the children's birthdays with a song and a small present. You are always welcome to participate, and the child is allowed to share cake or other treats with the group. We recommend that your child brings something that they like themselves. Please contact us if you have an idea or a specific request regarding the celebration.

## Phone numbers

You can get in touch with us on the following numbers:

Red group (Rød stue) 24897103 Blue group (Blå stue) 24891254 Yellow group (Gul stue) 24897446 Green group (Grøn stue) 30691988 Physio- and occupational therapists 29389566 Kitchen 24896114 Office 36468440

Dorte, Daycare Manager 23373125

If you have any questions or concerns, you are always welcome to contract us.

Best regards Regnbuen's staff